



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 Regional Office I



NOTICE OF VACANCY/IES
 NOV No.: 20-11-002-20201106

Date Posted: November 6, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Place of Assignment	Salary Grade	Monthly Salary	Qualification Standards					Nature of Appointment
						Education	Training	Experience	Eligibility	Competency (if applicable)	
1	LG00 VI	OSEC-DILGB-LG006-992-2017	Ilocos Sur	22	66,867.00	Bachelor's degree relevant to the job	Completion of training course for LGOOs	3 years relevant experience	CS Professional / Appropriate 2nd Level Eligibility	A. Core: Commitment to Ethical Service and Good Governance; Customer Focus, Ensuring Excellent Results, Organizational Sensitivity; B: Functional: Effective Communication, Influence, Managing Knowledge and Information, Policy Research and Analysis, Program Development and Management, Managing Knowledge and Information, Technical Expertise; C. Leadership: Developing and Inspiring Others, Planning Work and Managing Teams, Problem Solving and Decision Making.	Permanent
2	LG00 V	OSEC-DILGB-LG005-669-1998	Ilocos Norte	20	52,703.00	Bachelor's degree relevant to the job	Completion of training course for LGOOs	2 years relevant experience	CS Professional / Appropriate 2nd Level Eligibility	A. Core: Commitment to Ethical Service and Good Governance; Customer Focus, Ensuring Excellent Results, Organizational Sensitivity; B: Functional: Effective Communication, Influence, Managing Knowledge and Information, Policy Research and Analysis, Program Development and Management, Relationship Building, Technical Proficiency; C. Leadership: Developing and Inspiring Others, Planning Work and Managing Teams, Problem Solving and Decision Making.	Permanent
3	LG00 V	OSEC-DILGB-LG005-657-1998	Ilocos Norte	20	52,703.00	Bachelor's degree relevant to the job	Completion of training course for LGOOs	2 years relevant experience	CS Professional / Appropriate 2nd Level Eligibility		
4	LG00 V	OSEC-DILGB-LG005-702-1998	Ilocos Sur	20	52,703.00	Bachelor's degree relevant to the job	Completion of training course for LGOOs	2 years relevant experience	CS Professional / Appropriate 2nd Level Eligibility		
5	LG00 V	OSEC-DILGB-LG005-347-1998	La Union	20	52,703.00	Bachelor's degree relevant to the job	Completion of training course for LGOOs	2 years relevant experience	CS Professional / Appropriate 2nd Level Eligibility		
6	LG00 IV	OSEC-DILGB-LG004-151-1998	Regional Office	18	42,159.00	Bachelor's degree relevant to the job	Completion of training course for LGOOs	2 years relevant experience	CS Professional / Appropriate 2nd Level Eligibility	A. Core: Commitment to Ethical Service and Good Governance; Customer Focus, Ensuring Excellent Results, Organizational Sensitivity; B: Functional: Effective Communication, Influence, Managing Knowledge and Information, Policy Research and Analysis, Program Development and Management, Relationship Building, Technical Proficiency; C. Leadership: Developing and Inspiring Others, Planning Work and Managing Teams, Problem Solving and Decision Making.	Permanent
7	LG00 IV	OSEC-DILGB-LG004-153-1998	Regional Office	18	42,159.00	Bachelor's degree relevant to the job	Completion of training course for LGOOs	2 years relevant experience	CS Professional / Appropriate 2nd Level Eligibility		
8	LG00 IV	OSEC-DILGB-LG004-159-1998	Regional Office	18	42,159.00	Bachelor's degree relevant to the job	Completion of training course for LGOOs	2 years relevant experience	CS Professional / Appropriate 2nd Level Eligibility		



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9	LG00 III	OSEC-DILGB-LG003-16-2003	Ilocos Sur	15	32,053.00	Bachelor's degree relevant to the job	80 hours of training in Local Governance Operations and Planning, Strategic Thinking and Community Development	1 year relevant experience	CS Professional / Appropriate 2nd Level Eligibility	<p>A. Core: Commitment to Ethical Service and Good Governance; Customer Focus, Ensuring Excellent Results, Organizational Sensitivity;</p> <p>B: Functional: Effective Communication, Influence, Managing Knowledge and Information, Policy Research and Analysis, Program Development and Management, Managing Knowledge and Information, Technical Expertise;</p>	Permanent
10	LG00 III	OSEC-DILGB-LG003-81-1998	La Union	15	32,053.00	Bachelor's degree relevant to the job	80 hours of training in Local Governance Operations and Planning, Strategic Thinking and Community Development	1 year relevant experience	CS Professional / Appropriate 2nd Level Eligibility		
11	LG00 III	OSEC-DILGB-LG003-103-1998	Pangasinan	15	32,053.00	Bachelor's degree relevant to the job	80 hours of training in Local Governance Operations and Planning, Strategic Thinking and Community Development	1 year relevant experience	CS Professional / Appropriate 2nd Level Eligibility		Permanent
12	LG00 III	OSEC-DILGB-LG003-124-1998	Pangasinan	15	32,053.00	Bachelor's degree relevant to the job	80 hours of training in Local Governance Operations and Planning, Strategic Thinking and Community Development	1 year relevant experience	CS Professional / Appropriate 2nd Level Eligibility		Permanent
13	LG00 III	OSEC-DILGB-LG003-125-1998	Ilocos Norte	15	32,053.00	Bachelor's degree relevant to the job	80 hours of training in Local Governance Operations and Planning, Strategic Thinking and Community Development	1 year relevant experience	CS Professional / Appropriate 2nd Level Eligibility		
14	LG00 III	OSEC-DILGB-LG003-2-2019	Regional Office	15	32,053.00	Bachelor's degree relevant to the job	80 hours of training in Local Governance Operations and Planning, Strategic Thinking and Community Development	1 year relevant experience	CS Professional / Appropriate 2nd Level Eligibility	<p>A. Core: Commitment to Ethical Service and Good Governance; Customer Focus, Ensuring Excellent Results, Organizational Sensitivity;</p> <p>B: Functional: Effective Communication, Influence, Managing Knowledge and Information, Policy Research and Analysis, Program Development and Management, Managing Knowledge and Information, Technical Expertise;</p>	



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Vacancies are open to all interested and qualified applicants including persons with disabilities (PWDs), and members of the indigenous communities irrespective of sexual orientation, gender identity and religion. Interested applicants and qualified applicants including next-in-rank employees **should signify their interest in writing indicating the position applying for and address to the Regional Director**. Attach the following documents to the application letter and send to the address below not later than **November 18, 2020**.


1. Updated and fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and attached work experience sheet which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopies of Transcript of Records and Diploma; and
5. Photocopy of Certificate of Completion of LGOO Training Course (for LGOO IV up to LGOO VII positions)
6. Photocopies of commendations awards received for the last 2 years

INSTRUCTIONS:

1. Submit requirements to **Personnel Section, Finance and Administrative Division located at Aguila Road, Sevilla, City of San Fernando, La Union or email to region1personnel@gmail.com.**
2. Original copy of the Transcript of Records and Diploma shall be presented upon submission of requirements (for external applicants).
3. Qualified next-in-rank personnel shall signify their interest to apply for the next higher vacant position in writing and shall submit their application documents not later than the deadline of submission. Non-submission of such shall be deemed as waiving the right to be considered for promotion.
4. **Application with incomplete documents/requirements and unclear application documents will not be entertained.**

DILG RO I does not discriminate in the selection of employees on account of age, gender, sexual orientation/gender identity, civil status, disability, religion, ethnicity, or political affiliation, and there shall be equal employment opportunity for men and women at all levels of positions, provided they meet the minimum requirements of the position to be filled-up.

Prepared by:


MILDRED M. MALAPIT
AO V/HRMO

Noted by:


AGNES A. DELEON, CESO V
OIC-Ass't. Regional Director/
Chair, RHRMSPSB